Student Admissions Application

Selection Process Based Upon:

- Academic Achievement
- Above average standardized test scores
  in reading and mathematics
- Recommendations/Assessments from current
  school personnel
- Personal Interview
- Verified District of Columbia Residency
- Student Application
- Submission of Final Report Card

Due Date: January 21, 2011

McKinley Technology High School
151 T Street NE
Washington, D.C. 20002
(202) 281-3950

OPEN HOUSES
Saturday, October 23 and November 13, 2010
10:00 am – 12:00 Noon

✓ **Interview Dates – February 26, March 5 and 12, 2011**

Remember: A copy of the second advisory grades must be submitted to McKinley after receipt of an interview letter. If you are invited to interview, it is necessary to bring the report card with you to the interview.

McKinley Technology High School

151 T Street, N.E.
Washington, DC 2000
Phone: 202-281-3950

http://mths.k12.dc.us
mckinley.technology@k12.dc.us
fax: 202-576-6279

David R. Pinder
Principal

Dear Prospective Student:

In 2007, the McKinley community took part in a "Vision Quest." After months of dialogue and discussion our Vision was clear: McKinley will "become the highest performing school in the nation."

We are well on our way to reaching our vision. Every student who comes to McKinley has a unique opportunity to specialize in one of our STEM (Science, Technology, Engineering, and Math) strands. The strands include: Biotechnology, Engineering, Information Technology, and Mass Media and Communications. To make our curricula the most rigorous and innovative we have programs that are exclusive to McKinley: Our ninth graders take an introductory course in the four strands so they can make an informed choice. Our tenth graders take Advanced Placement Preparation, our eleventh graders take SAT prep, and our twelfth graders take Global Perspectives and Economics. This unique coursework makes learning fun and exciting! Our program is designed to be hands-on, rigorous, and rich in technology so that you are prepared for the challenges of the twenty-first century and the ever-changing global market.

If you are looking to make learning relevant and connected to your world then McKinley is the school for you! Just consider: Have you ever wanted to be a broadcaster or journalist? You can have this opportunity through our new state of the art television studio. Have you ever wanted to be a criminal investigator or conduct research that examines cures for diseases? You can do this through our biotechnology coursework. Have you ever wanted to build robots? Our engineering strand will prepare you for this. What about designing your own website or videogames? You can learn how to do this in our information technology strand. In our competitive world, education must offer innovative ways to learn and McKinley Technology High School is setting the standard!

Our data reflects the type of program that places us as an elite school in and around the region. More than 96% of our seniors in 2009 were offered admission into college. Our daily attendance rate is near 97%. Our graduating seniors are attending colleges such as Stanford, MIT, Princeton, Morehouse, and Penn State. Additionally, we are the number one school in the district that attains college scholarships for our students through our DC CAP program. Our AYP scores have risen steadily since we reopened 5 years ago and we moved more students from proficient to advanced in mathematics than any other school in the district.

McKinley Technology High School is well on its way to becoming the "highest performing school in the nation!" Are you ready to join us?

Looking forward to meeting you soon,

David Pinder
Principal

APPLICATION PROCEDURES

All <u>COMPLETE</u> applications are screened by the MTHS Selection Committee. Notification of acceptance or denial will be in writing. All accepted students are required to attend the McKinley Summer Bridge Program (tentatively, June 27 – July 29, 2011).

1. Obtain an application from your guidance counselor/8th grade Professional in charge of high school matriculation at your home school or obtain the application from the McKinley website, www.mckinleytech.org.

2. Read the application carefully and print legibly. Please ask your (1) English teacher, (2) Math or Science teacher, (3) Counselor/8th grade Professional in charge of high school matriculation, and (4) Administrator to complete the recommendation. Each of the four (4) recommendations are to be placed in a SEALED envelope and are submitted as a part of your completed application packet. Your counselor also needs to send your final report card from last year, this year's report card, a copy of the most recent DC-CAS or other standardized test if you do not attend a DC public school and attendance data if not a part of the report card. Please do NOT allow a recommender to send a recommendation under separate cover. Incomplete applications <u>WILL NOT</u> be processed.

Please make sure all requested materials are with the application.
-   Student Application
-   Student Statement
-   Student/Parent Contract
-   4 Recommendations (English, Math or Science, Counselor/8th grade Professional in charge of 8th grade matriculation, Administrator) in sealed envelopes
-   Proof of DC residency

No later than January 21, 2011, submit the total Admissions Packet to Director of Admissions, McKinley Technology High School, 151 T Street, NE, Washington, DC 20002. Faxed forms <u>*WILL NOT*</u> *be accepted*.

When the Application Packet is received at McKinley, applications are reviewed, evaluated, and scored by a Selection Committee. Our criteria for acceptance are based on grades, attendance, behavior, standardized test results, and recommendations. Students are accepted based on the points they earn on our Acceptance Index. Some applicants will be interviewed to determine acceptance. Notification of acceptance or denial will be sent in writing.

3. If accepted the parent and student are required to:

-   Complete the Enrollment Confirmation Form and fax it to the Admissions Director at 202-576-6701,
-   Attend our Celebration Night, March 17, 2011 at 6 pm,
-   Attend the Orientation Meeting, May 7, 2011 at 10 am,
-   Enroll your child with the Registrar after completing the DCPS Enrollment Papers,
-   Give a copy of the acceptance letter to the student's current counselor or registrar so that his/her records will be sent to McKinley, not the neighborhood school,
-   Send a copy of the final report card to the Director of Admissions as the final step of acceptance, and
-   Attend the McKinley Summer Bridge Program, tentatively scheduled for June 27- July 29, 2011.

Faculty and administration of MTHS understand that there is often a period of adjustment necessary given the transition from middle school to high school. That said, McKinley students who fail to meet the standards in one or more of these areas: academic achievement, attendance, and behavior, can be uninvited and sent to his/her neighborhood school. McKinley does not typically accept transfer students in the eleventh and twelfth grades due to the fact that our students have 4 or 5 additional credit hours in our 4 strands. These students would not be able to complete the number of credits in those 4 strands to be eligible for graduation with their class.

<u>Please attach a recent picture to the application</u>

<u>McKinley Technology High School - Application Cover Form – Form 1</u>
This page must be the first page of student's application

151 T Street, N.E.
Washington, DC 20002
202-281-3950

http://mths.k12.dc.us/
www.mckinleytech.org
fax: 202-654-6180

Applicant Name _____ Birth Date____/____/_____

             Last   **First**   **Middle**

Student ID# _____ Male/Female (circle one)   Ethnicity: _____

                                                              (optional)

Home Address: _____ Zip _____

              Number   **Street**   **Apt. No.**

Home Phone: _____ Parent/Guardian E-mail:_____

Current School: _____ Current Grade Level_____

Parent/Guardian Cell Phone: _____

Does your child have a current Individualized Education Plan (IEP) or 504 Plan? _____YES _____NO
If yes, please attach a copy of the IEP or the 505 Plan to assure we are equipped to meet the needs of your child.

Name of Parents:

    Father_____ ( ) Living   ( ) Deceased
                First   **Last**

    Mother_____ ( ) Living   ( ) Deceased
                First   **Last**

    Legal Guardian_____Relationship_____

Applicant lives with: ( ) Both Parents   ( ) Mother   ( ) Father   ( ) Guardian

Occupation: Employer: Work Phone:

Father_____ _____

Mother_____ _____

Guardian_____ _____

Emergency Contact (must be different than the parent or guardian):

Name_____ Telephone Number_____

Parent's Signature_____ Date _____

Applicant's Name _____ **Current Grade** _____

               Last   **First**   **Middle**

Please respond to the following questions in paragraph form. Answer in your own handwriting. Use ink and be neat. Do NOT type.

1. Explain why you wish to be considered for admission to McKinley Technology High School.

_____

_____

_____

_____

_____

_____

_____

_____

2. List the name of your most important school and/or community activities.

     Name of the activity   Number of hours devoted to this activity weekly

1. _____   _____ hours/week

2._____   _____hours/week

3. _____   _____hours/week

4. _____   _____hours/week

5. _____   _____hours/week

Which activity is most important to you and why?

_____

_____

_____

McKinley Technology High School
Student/Parent Agreement – Form 3

It is a privilege to attend McKinley, not a right. Therefore, it is important that we are all in agreement with the following information. Please read, sign, and date.

Applicant name_____   **Current Grade:** _____

- I understand that McKinley's academic program is rigorous, and to remain in the program I must meet high standards. To be successful, I need to do what is required each and every day. If I am having difficulty, I will take responsibly for myself and get help from my teachers, peers, or parents. These are my responsibilities as a MTHS student. If I do not meet the following, I will be uninvited and return to my neighborhood school.

    1. Maintain at least a 2.0 GPA each and every advisory.

    2. Be on time to school and to class every day with no more than 5 unexcused absences/tardies.   If I am absent I will bring in a note from my parent/guardian and give it to the Attendance Counselor.

    3. Wear the proper MTHS uniform each day with no more than 5 violations.

        Burgundy, gray, or white polo shirt
        Gray khaki pants (not denim, cargo, sweat, capri, etc.)
        Solid burgundy, gray, or white sweater or sweatshirt (no stripes, prints, logos, plaids, etc.)
        Dark shoes or sneakers

- I understand that participation in the McKinley Summer Bridge Program is a requirement of being enrolled at McKinley Technology High School.

- I certify that I live with my legal parent or guardian in the District of Columbia.

- I will be accountable for maintaining the integrity of my work by doing my own original work and adhering to the guideline set forth by my teachers.

Student Signature: _____Date: _____

I will give the necessary time and support to help my child to be successful. I will work with MTHS and abide by our mission "to become the highest performing high school in the nation" in this endeavor.

Parent Signature_____ Date:_____

Please note: You may be asked to resubmit Residency Requirements if accepted for enrollment purposes.

Name of Student_____

<table>
<tr><td>Last</td><td>First</td><td>Middle</td></tr>
</table>

REQUIRED PROOFS OF DISTRICT RESIDENCY TO BE ATTACHED:

To verify District residency, parents and guardians will be required to submit the following.

1. **One (1) of the following items suffices to establish DC Residency.**

- **A pay stub,** with an issue date within the past forty-five (45) days, that contains the name of the person enrolling the student, shows his/her current DC home address, <u>and</u> withholding of DC income tax for the current tax year: or

- **Official documentation of financial assistance from the Government of the District of Columbia** and issued to the person enrolling the student within the past twelve (12) months, including, but not limited to, Temporary Assistance for Needy Families (TANF), Medicaid, the State Child Health Insurance Program (SCHIP), housing assistance or other programs; or

- **Supplemental Security Income annual benefits notification** issued to the person enrolling the student within the past twelve (12) months and indicating his/her current DC home address: or

- **A tax information authorization waiver form,** certified by the DC Office of Tax and Revenue, with the name of the person enrolling the student and evidence of payment of DC axes fro tax year 2008; or

- **Military housing orders and residency verification letter or DEERS statement** showing the student's name, the name of the person enrolling the student, and their current DC home address; or

- **Proof that the child is a ward of the District of Columbia,** in the form of a court order; or

- **Embassy letter,** with an issue date after July 1, 2008, showing the name of the person enrolling the student, a statement indicating that the person enrolling the student and the student live on embassy property in the District of Columbia, and an official embassy seal.

2. **Or, if the items listed above are not applicable, <u>two (2)</u> of the items listed below will suffice as proof of residency in DC. The address and name on each of the below items must be the same.**

- Unexpired **DC motor vehicle registration** showing the name of the person enrolling the student and his/her current DC home address;

- An unexpired **lease or rental agreement <u>with</u> receipts for payment or canceled checks for payment of rent** for a period within two (2) months immediately preceding consideration of residency, for the current DC address at which the student actually resides;

- An unexpired **DC motor vehicle operator's permit** or official government issued non-driver identification in the name of the person enrolling the student showing his/her current DC home address; or

- One **utility bill (only gas, electric, and water bills are acceptable) with the name of the person enrolling the student, current DC home address, and <u>with</u> receipt of payment or cancelled check for payment of the bill.** The receipt of payment or canceled check must be from a period within the two (2) months immediately preceding consideration of residency.

Other primary caregivers:

If the person enrolling the student is another primary caregiver, he/she has provided proof of caregiver status in accordance with the Residency Verification rules. Other primary caregivers must also establish DC residency, as outlined above.

<p style="text-align:center; color:red; font-weight:bold; font-size:larger">Incomplete Applications Will Not Be Processed.</p>

Name of Applicant_____

(Please Print)   **Last**   **First**   **Middle**

Name of Teacher_____

As you know, reading, writing, and comprehension are the cornerstones of student achievement. Thank you for your time and expertise in helping us to assess this student. Circle one.

1. **At what level does the student complete class assignments thoroughly and on time?**

Below average   Average   Good   Excellent

2.   **What is the student's level of written expression?**

Below average   Average   Good   Excellent

3. **What is the student's level of verbal expression?**

Below average   Average   Good   Excellent

4. **At what level would you place the student's reading ability?**

Below grade level   On grade level   Above grade level   Clearly above grade level

5. **How do you rate the student's behavior in your class?** Acceptable   Not acceptable

6. **Which of these categories overall would you select for this student?**

    Not recommended   Recommend with reservations   Recommend   Highly Recommend

Teacher's Recommendation: MTHS is a Science, Technology, Engineering and Mathematics (STEM) School. Using the student's academic record as a basis, explain what you perceive to be the student's **ACADEMIC** achievements, strengths and weaknesses, and ability to work hard.

_____

_____

_____

_____

_____

_____

_____

My signature verifies that I currently teach this student. _____

Date_____School_____

Thank you. Please place this in a sealed envelope, sign across the seal, and return to the student.

McKinley Technology High School - Student Recommendation and Assessment – Form 6

To Be Completed by Current Mathematics or Science Teacher – Please circle which subject you teach.

Name of Applicant_____

(Please Print)   **Last**   **First**   **Middle**

Name of Teacher_____

In a technology school, strong mathematics and science are keys for success.

Thank you for your time and expertise in helping us to assess this student. Circle one.

1. At what level does the student complete class assignments thoroughly and on time?

Below average   Average   Good   Excellent

2.   How do you rate the student's problem-solving skills?

Below average   Average   Good   Excellent

3. What is the student's level of computation?

Below average   Average   Good   Excellent

4. How would you evaluate the applicant's present mathematical/scientific ability in relation to his or her age and grade level?

Below grade level   On grade level   Above grade level   Clearly above grade level

5. How do you rate the student's behavior in your class?   Acceptable   Not acceptable

6. Which of these categories overall would you select for this student?

Not recommended   Recommend with reservations   Recommend   Highly Recommend

Teacher's Recommendation: Using the student's academic record as a basis, explain what you perceive to be the student's **ACADEMIC** achievements, strengths and weaknesses, and ability to work hard in your science or math class.

_____

_____

_____

_____

_____

_____

_____

My signature verifies that I currently teach this student. _____

Date_____School_____

Thank you. Please place this in a sealed envelope, sign across the seal, and return to the student.

Name of Applicant_____

(Please Print)   **Last**   **First**   **Middle**

Name of Counselor/ 8th grade Professional _____

GUIDANCE COUNSELOR/8th Grade Professional

Thank you for your time and expertise in helping us to assess this student. Without the following information the student cannot be considered for admission. Please attach:

1. **A copy of the most recent DC-CAS (not DC-BAS) scores (if outside the District of Columbia a copy of the most recent standardized tests your district administers).**

2. **A copy of the most recent report card.**

3. **A copy of last year's FINAL report card.**

4. **Attendance data, if attendance/tardies are not reported on the report card.**

5. **A copy of the IEP or 504 if the student has one. _____Yes _____No**

6. **To your knowledge has this student ever been suspended? _____Yes _____No**

If yes, please complete: _____

                                Date   **Reason**

How has this student adjusted, both academically and socially, at your school?

_____

_____

_____

_____

Include any information you may have regarding the student's long range educational/career plans.

_____

_____

_____

Date_____ Counselor's Signature_____

Thank you. Please place this in a sealed envelope, sign across the seal, and return to the student.

McKinley Technology High School

Student Recommendation and Assessment – Form 8

ADMINISTRATOR'S RANK VERIFICATION FORM

Thank you for your time and expertise in helping us to assess this student. Note: According to Board of Education Rules, a student may not be considered for admission unless the school principal completes this form.

Name of Applicant_____

| (Please Print) | **Last** | **First** | **Middle** |

This student ranks number _____**out of** _____ **in his or her class.**

Please evaluate this student in the following areas by placing an "x" in the most appropriate column.

	Not recommended	**Recommended With Reservation**	**Recommended**	**Highly Recommended**
Emotional Stability	( )	( )	( )	( )
Honesty/Integrity	( )	( )	( )	( )
Dignity and Respect for others	( )	( )	( )	( )
Reaction to setbacks	( )	( )	( )	( )
Responsible	( )	( )	( )	( )
Initiative	( )	( )	( )	( )
Rapport with others	( )	( )	( )	( )
Maturity for age group	( )	( )	( )	( )
Respect for authority	( )	( )	( )	( )

OVERALL EVALUATION

As a person	( )	( )	( )	( )
As a student	( )	( )	( )	( )

If you consider the student remarkably strong or weak in any of the above categories, please elaborate.

_____
_____
_____

If the student is not, or has not been, in good standing in your school, please explain.

_____
_____
_____

Date_____ Administrator's Signature_____

Thank you. Please place this in a sealed envelope, sign across the seal, and return to the student.

COURSE VERIFICATION

A student who is currently enrolled in the ninth grade must provide a schedule of the courses he or she is taking this year.

	Semester 1	**Course#**	**Semester 2**	**Course#**
*Mathematics				
English				
Science				
Social Studies				
*World Language				
Technology				
Health/P.E.				
Music				
Art				
Other				

*Applicant must be assessed for proficiency.

_____   _____

Date   **Signature of Principal**

Please give this back to the student to include in their application packet.

Thank you for your time and expertise in assessing this student.

Important Admissions Dates

✓ **Open House – Saturday, Oct. 23, 2010 from 10:00 AM-Noon**

✓ **Open House – Saturday, Nov. 13, 2010 from 10:00 AM-Noon**

✓ **Application Deadline – Friday, Jan. 21, 2011**

Acceptable applicants meeting our criteria based on grades, attendance, behavior, standardized test results, and recommendations ONLY will be invited to be interviewed:

✓ **Saturday, February 26, 2011 at 9:00 AM**
✓ **Saturday, March 5, 2011 at 9:00 AM**
✓ **Saturday, March 12, 2011 at 9:00 AM**
✓ **Saturday, March 19, 2011 at 9:00 AM**